

Fairfax Community Library
Trustees' Meeting
February 9 2017

The meeting was called to order by Chair Pat Gallant at 6:30. Present were: Pat Gallant, Patti Reaves, Janel Gamm, Kyle Metayer, Liz Griffin and Debbie Landauer.

There was no public input.

The unapproved minutes of the 12/8/16 Trustees' meeting were reviewed and approved. The treasurer reported that there is \$1540.56. In the checking account, \$2720.16 in the savings account. He has been waiting for \$1000 in checks to clear. There was a \$30 overdraft fee which has been paid.

Updates

The library budget for the upcoming 18 months has been approved by the Selectboard. Kyle was thanked for his work preparing and presenting the budget.

There are three candidates for trustee: Christine Fearon, Marti Sterin, and Eric Foreman. Pat will ask each to write a brief biography which will be posted on the library website and facebook page, allowing voters a chance to get to know the candidates.

The official ballot will state that there are three candidates for two library positions, and that the term of office for each is 3 years.

Kyle and Patti were thanked for their participation on the Board of Trustees, and Pat Gallant, on behalf of the Trustees and Library Director gave each a framed certification of appreciation.

There was a discussion about how best to introduce the new trustees to the work of being a trustee. It was decided to hold a brief orientation meeting on March 30 where trustees old and new will meet and discuss the role of Trustee. A brief video about being a Library Trustee will be shared. Trustee binders returned by Kyle and Patti Reaves will be passed on to the new trustees.

Debbie reported that a substantial number of people have signed up for the upcoming parenting workshops. Baby sitters have also been arranged. The money allocated for the workshops is adequate.

Debbie has created an infographic containing a summary of library usage statistics for 2016. It will be used in-house, at Town Meeting table and included in the quarterly report that will be presented at the Joint Board Meeting on April 13.

New Business

Kyle reported that a small change was made to the budget to accommodate floater days for the Library Assistant position (Lara Bessette). The additional amount to the budget is \$225.

Town meeting will be held on March 4, and the School Board meeting will be held first. Debbie and some trustees will be present in the morning, and will have materials about the library and a slide show. The library will also have a literature table available on voting day, March 7.

Triggered by an document shared by the Cabot Library, a discussion ensued about how to be sure all the public knows that the library is a safe and welcoming place whose goal is to promote literacy and share information, and that all people are welcome to use the library's resources. It was decided that during National Library Week, April 9-15, the library will promote this message.

In response to a letter from Molly Foreman of Building Bright Futures/ Success by Six, the trustees approved, on motion from Kyle, to welcome all babies born in 2016 currently living in Fairfax, to participate in the Baby Book Dedication program.

Barbara Murphy has made a donation of \$1000 to the library to be used for programs. The trustees are delighted and grateful. The donation will be accounted for under 'other income/expenses.'

The meeting was adjourned at 7:30.

The next meeting will be March 30, 2017 with our new trustees.

The Joint Board meeting will be held April 13, 2017.